

Chandrapal Dadsena Government College Pithora Mahasamund (C.G.)

ACADEMIC AUDIT REPORT

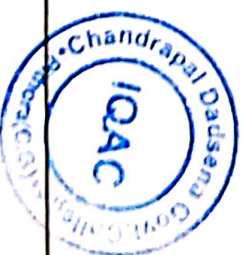
2022-23

Affiliated To Pandit Ravishankar Shukla University Raipur

Email ID - govtcollege.pithora@gmail.com

Website - www.govtcollegepithora.ac.in College Code - 354

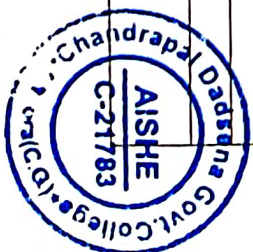
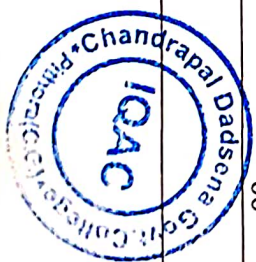
Phone No. 07707-299373



For the Academic year 2022- 23

Report of Academic Audit of College
Period of Audit: July 2022 to June 2023
I - COLLEGE PROFILE (To be filled in by the IQAC Co-Ordinator)

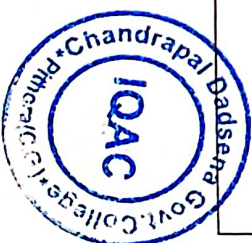
1	Name of the College, Website, email and Ph. No.	Chandrapal Dadsena Govt. College Pithora http://www.govtcollegepithora.ac.in/ govtcollege.pithora@gmail.com 07707299373		
2	Name of the Head of the Institution, email & Mob. No.	Dr. Shiv Sharan Tiwari 9009382659 Shivsharan17@gmail.com		
3	Name of the IQAC Coordinator, email & Mob. No.	Dr. Seema Agrawal Seemagrawal3012@gmail.com 9575666116		
4	Year of Establishment/ Year of Affiliation	1989		
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Cycle 1, Grade A		
6	UGC Recognition (2F & 12 B)	Yes		
7	College Working Hours (if shift system mention details of both shifts & give reasons for shift system)	7 hours + 7 hours I shift - 7:30 AM to 2:30 PM II shift - 10:30 AM to 5:30 PM Due to lack of classroom and more number of courses.		
8	No. of Posts Sanctioned:	Teaching 15 Non Teaching 16		
	Teaching -	Govt. approved: 15		
	Non-Teaching-	Management approved: 06		
	Supportive Staff -	Govt. approved Contractual: 00		
	Other if any -	Management approved Contractual: 00		
9	Course wise & Year wise Students strength particulars	Guest Working: 06 Attached with Report		



II - CURRICULAR ASPECTS

S.No.	Item	Impression of Academic Advisor with grade after observation **		Remarks/Recommendation/Suggestions/Remark by Academic Advisors
		Grade	Actual Status	
1	Implementation of Annual Department Plan	A	Well planned Academic Calendar	Road map of the department was planned and executed accordingly
2	Departmental Annual Curricular Plans	A	Yes	Curricular plan was prepared well before start of annual & semester course and executed in planned manner.
3	Department Activity Register for the Academic Year 2022-23	A	Yes	All department maintained departmental activity register.
4	Departmental Activity Registers		Yes	Every activity is recorded.
5	Add-on Courses completed during Academic Year 2022-23	B	02	Need to have certification with University.
6	Plan for introduction of new Add-on Courses in Academic Year 2022-23	B	Yes	Planned for next academic session.
7	Coverage of Syllabus (Average Percentage)	A	90 to 100%	Almost complete syllabus is covered by all subject teachers.
8	Teaching of Environmental Science and Ethics	A	Yes	Implemented as per UGC and University guidelines.
9	Maintenance of Student Attendance Registers	A	Yes	For each subject annual & semester course, attendance register is maintained.
10	Feedback forms on Curriculum from students	A	Yes	Well planned feedback from Students, Teachers, Alumni, Parents & Employer collected, analyzed and action taken report is available in college website.

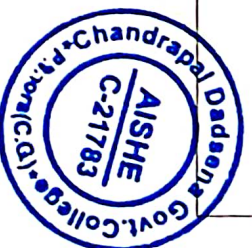
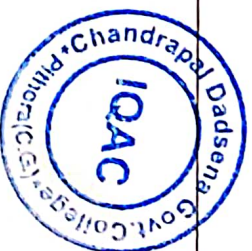
** Grade A (Good) / B (Satisfactory) / C (Poor)



III - TEACHING, LEARNING & EVALUATION

S.No.	Item	Impression of Academic Advisor with grade after observation **		Remark/Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
1	Teaching Diaries & Plans in the Prescribed Formats	A	Yes	Teaching plan & daily dairy is prepared by each subject teacher
2	Co-Curricular Activities (Department Level)	B	Yes	Need to be improved
3	Academic Competitions (Degree & Above Level)	A	Yes	UG & PG programs are run by the college and more PG courses is demanding by College from Higher Education Department.
4	Conduct of Internal Examinations- continuous assessment & Mid-Term Test	A	Yes	Unit test, Internal exam & Pre- university Examination is conducted by the college in well planned manner.
5	Subject wise result analysis	A	Yes	Each year subject wise result analysis is done by the college.
6	Teacher wise result analysis	A	Yes	Each year Teacher wise result analysis is done by the college and report is discussed in staff council meeting.
7	Remedial Classes	B	Yes	Need more improvement.
8	Record of Evaluation of Teachers by Students	A	Yes	Students feedback on teachers, is collected & analyzed by the college whose report is available in college website.
9	Last 2 years University Result analysis with current result of Academic Audit Year 2022-23	A	Yes	Attached

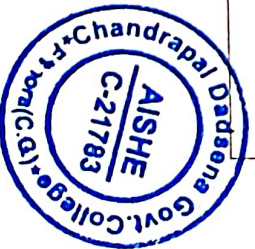
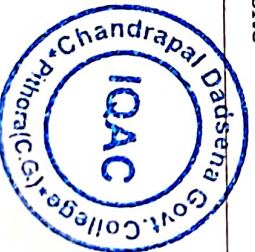
** Grade A (Good) / B (Satisfactory) / C(Poor)



IV - RESEARCH AND CONSULTANCY

S.No.	Item	Impression of Academic Advisor with grade after observation **		Remark/Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
1	Is the College a Recognized Research Centre	C	NO	Need to work on the same
2	No. of Research Guides in the College	C	NIL	Need to work on the same
3	No. of Faculty registered for Ph. D	B	05	less amount of teachers are Ph. D holders.
4	Number of Major/Minor/Other Research Projects (attach details)	C	NIL	NIL
5	Number of Research Papers Published in Academic year (Internationals/Nationals Journals)(attach details)	C	04	National : 01 International: 03
6	Number of Papers Presented in Academic year 2022-23 (International/National/State Level Conference)(attach details)	C	00	No research paper is presented by any teacher in academic 2022-23.
7	Number of Books Published in Academic year 2022-23 (Single Author/Co Author)(attach details)	C	00	No Book is published by any teacher in academic 2022-23.
8	Number of Seminars / Workshops / Training Program Conducted in Academic year (International / National / State)(attach details)	A	10	Various seminar, webinar & guest lectures are organised by All department.
9	Record of Consultancy in Academic year 2022-23 (attach details)	C	NIL	Need to maintain record of consultancy.
10	Record of MOUs in Academic year 2022-23 (attach details)	A	07	Data are available in the website

** Grade A (Good) / B (Satisfactory) / C (Poor)



V - EXTENSION ACTIVITIES

S.No.	Item	Impression of Academic Advisor with after observation **		Remark/ Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
1	Record of Subject/ Department Related Extension Activities(attach details)	A	Well maintained	All records of NSS is well prepared and maintained.
2	Name of the NSS PO & Mobile No.	A	Yes	Mr. Shkhar Kanungo, 7771894004
3	NSS Attendance register	A	Yes	Well maintained at Institute level
4	NSS Activity register	A	Yes	Well maintained at Institute level
5	Name of the NCC ANO & Mobile No.	NIL	NIL	NCC is not available in the college
6	NCC Attendance register	NIL	NIL	NCC is not available in the college
7	NCC Activity register	NIL	NIL	NCC is not available in the college
8	Name of the Eco- & Innovation Club Coordinator & Mobile No.	A	Yes	Ms. Tikeshwari, 8103979443
9	Eco- & Innovation Club Activities	A	Yes	Well maintained at Institute level
10	Technology Development and Transfer Cell Activities	A	Yes	Good
11	Any Other Club	A	Yes	Red Ribbon Club

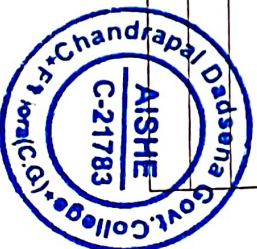
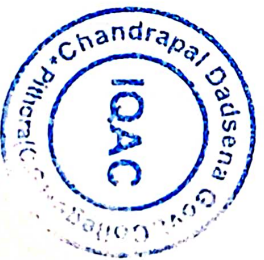
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VI - LEARNING RESOURCES

S.No.	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
1	Name of the Librarian & Mobile No.	A	Yes	Jitendra Kumar Patel
2	Access timings of the Library	A	10:30 to 5:30	Well developed library in available recourses.
3	Circulation of Books among Students	A	Well Planned	Every day more than 50 Students
4	Circulation of Books among Faculties	A	Well Planned	Every day more than 10 faculties.
5	Availability of Previous years Question papers	A	Well maintained	Last 2 year question paper is available with department and class wise syllabus also available.
6	Availability of model answers of previous examinations	C	NIL	Need to work on the same
7	Record of Visitors to Library	A	Well maintained	Every day record of all visitors visiting in library is recorded in visiting register.
8	Status of Library Automation	C	Not Available	College administration trying for automation of library.
9	e-Resources	A	Yes	More than 6000 E- journals and 2 lakh E-books through N List.
10	Number of E-Journals	A	Yes	More than 6000 E- journals and 2 lakh E-books through N List.
11	Number of Print Journals	C	Nil	Need to subscribe print journals
12	Access to NPTEL courses	C	No	No Access to NPTEL courses
13	Access to Spoken Tutorials	C	No	No Access to Spoken Tutorials
14	Access to e-learning tutorials	C	No	No Access to e-learning tutorials

** Grade A (Good) / B (Satisfactory) / C (Poor)



VII - STUDENT SUPPORT ACTIVITIES

S.No.	Item	Impression of Academic Advisor with grade after observation **		Remarks/ Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
1	Name of Dean/Faculty In-charge & Mobile No.	A	Yes	Dr. S. S. Tiwari, 9425216489
2	Activities and Support for Sports (attach details)	A	Yes	Available in College website
3	Records of events conducted and significant achievements in Sports & Games (attach details)	A	Yes	The record of the same is well maintained in the form of photographs. Minutes and details are also available in the website.
4	Record of cultural programs conducted	A	Yes	Record of participation and achievements in various events are maintained by department. Data is available in website.
5	Record of any other extra-curricular activities conducted	A	Yes	More extracurricular activities like debate, essay writing competition should be conducted.
6	Record of Students trained in different verticals Specialized Trainings	C	No	No records are available for the same
7	Record of Students placed in In campus placement	A	Yes	Most of students undergoing for higher studies.
8	Name of Career Guidance Coordinator and Mobile No.	A	Yes	Ms. Suman Patel, 7024374726
9	Record of activities Career Guidance and placement cell	A	Yes	Career Guidance and placement cell is recorded

** Grade A (Good) / B (Satisfactory) / C (Poor)



* Also to be used for verification of teacher data for metric 2.2 & 2.3.3

S.No.	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
10	IQAC activities & maintenance of records, (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc.)	A	Yes	Minutes of every meeting is maintained by IQAC as well as details are available in Institution website.
11	Record of Alumni Association Activities	A	Yes	Alumni Association is active in the Institution and all activities and Alumni contribution is well maintained I records.
12	Record of Grievance Redressal Cell/Anti Ragging Cell	A	Yes	Grievance Redressal Cell/Anti Ragging Cell is active in the Institution and all activities are recorded and data is also available in College website.
13	Awards and Prizes earned by students	A	Yes	Data available in Institution website.
14	Mentoring/Counseling System	A	Yes	Faculty members of the department are appointed as class coordinators. These coordinators along with senior faculty member doing the students counseling.

** Grade A (Good) / B (Satisfactory) / C (Poor)



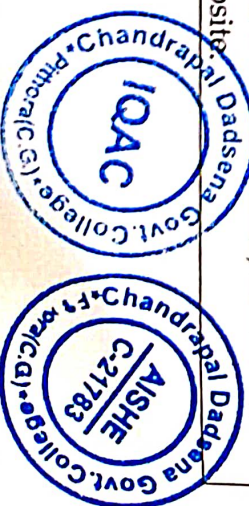
VIII - BASIC AMENITIES

S.No.	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
1	Maintenance of drinking water	B	Yes	Number of water coolers and filters in the campus should be increased.
2	Maintenance of Sanitation	A	Yes	More workers should be appointed for the purpose.
3	Greenery & Cleanliness	A	Yes	More workers should be appointed for the purpose.
4	Health Care Facility	A	Yes	First Aid Kit is made available in the department for students and faculty members.
5	Canteen	A	Yes	Canteen is Available to students and faculties.

IX - GOVERNANCE AND LEADERSHIP

S.No.	Item	Impression of Academic Advisor with grade after observation **		Recommendation/Suggestions by Academic Advisors
		Grade	Actual Status	
1	Staff Meetings Register	A	Yes	Minutes of every meeting is well maintained by IQAC as well as details are available in Institution website.
2	Functioning of Committees in Administration (Minutes of Meetings)	A	Yes	Minutes of every meeting is well maintained by IQAC as well as details are available in Institution website.
3	Awards/Achievements of faculty(attach details)	A	Yes	Minutes of every meeting is well maintained, details are available in Institution website.

** Grade A (Good) / B (Satisfactory) / C (Poor)



Recommendation/Suggestions by Academic Advisors




Suggestions for improvement/progress of the department

Sheet attached

Agrees with all above observations and also with the suggestions by the Academic Advisors. I will try to comply with the suggestions by the Academic Advisors for the improvement of Academic Quality along with infrastructure of College.

Signature of the Head of the Institution with date

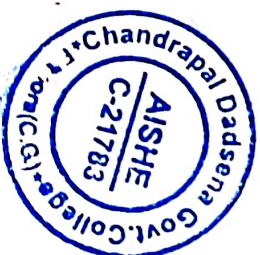
Chandrapal Dadsena Govt.
College Pithora,


S. No.	Name of Academic Advisor with designation	Signature
1	Dr. Seema Agrawal, IQAC Co-ordinator Distt-Mahasamund(C.G.)	
2	Dr. S. S. Diwan, H.O.D. Department of Political science	
3	Mr. B. S. Vishal, H.O.D. Department of Hindi	

Declaration by Principal

On behalf of the College Governing Body and as Institutional Head, I will recommend of the records of observations by the Academic Advisors to IQAC and also to Governing Body of Institution for further necessary action regarding Academic and Administrative development of the department.

Date:




Signature of the Principal
Chandrapal Dadsena Govt.
College Pithora,
Distt-Mahasamund(C.G.)